

**Informational Handout Concerning a Good Cause Request**

Disclaimer: This information is provided to inform you of the good cause process, should you decide to file a request. This information is neither advice nor does it guarantee any results.

There are two different situations in which a property owner's request for rescheduling will require a determination of good cause: under Tax Code §41.45(e) or (e-1), which cover requests for postponement and requests to reschedule hearings that the property owner did not attend, and §41.44(b), which applies to late-filed protests.

The Collin ARB will make these determinations of good cause solely upon the property owner or authorized representative's, written statement and supporting documentation. **Supporting documentation regarding the missed deadline should be included with any request for postponement or rescheduling under these two provisions. Documentation should be submitted with the late protest or request for postponement or rescheduling.**

Good Cause, for the purpose of making this specific determination, is not a reason that includes 1) being on family vacation; 2) being out of the area; 3) being out of state; 4) being out of the country; or 5) failing to recognize the deadline.

The Tax Code does not define good cause for purposes of evaluation requests to accept late-filed protests. In the absence, the ARB uses the following standard: *Good cause for late filing is something that does not lie within a prudent property owner's control.*

You may submit your request via mail, or hand delivery to the Collin Central Appraisal District during normal business hours. Monday-Friday, 8:00 AM to 4:00 PM

Collin Central Appraisal District  
Attn: Collin ARB  
250 Eldorado Pkwy,  
McKinney, TX 75069

